FINAL

EATONVILLE TOWN COUNCIL REGULAR COUNCIL MEETING AGENDA

THIS MEETING WILL BE HELD AT THE **EATONVILLE COMMUNITY CENTER** 305 CENTER ST. WEST, EATONVILLE

AGENDAS ARE SUBJECT TO CHANGE

MAY 10, 2010 7:00 PM REGULAR COUNCIL MEETING 1. CALL TO ORDER A. ROLL CALL PIERCE SCHAUB ____ BOWMAN ALLISON VALENTINE 2. OPENING CEREMONIES A. PLEDGE OF ALLEGIANCE B. TOWN OF EATONVILLE- MISSION STATEMENT "The Towns mission is to create, provide and administer municipal services while protecting the present and future health, safety and general welfare of the community" 3. AGENDA REVIEW and APPROVAL/SET TIME RESTRICTIONS 4. COMMENTS FROM CITIZENS 5. CONSENT AGENDA \$ 96,471,56 22732 THRU 22776 a. Payroll b. Claims 28417 THRU 28447 \$ 59,767.74 6. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT A. POLICE REPORT B FIRE/EMS REPORT C PUBLIC WORKS REPORT D. YOUTH CONNECTION REPORT

7. UNFINISHED BUSINESS

E COMMITTEE REPORTS
F. MAYOR'S REPORT
G. STAFF REPORTS

A. ORDINANCE 2010-8

AN ORDINANCE OF THE EATONVILLE TOWN COUNCIL TO ESTABLISH THE NEW POSITION OF DEPUTY CHIEF IN THE POLICE DEPARTMENT AND ADDING A NEW CHAPTER 2.29 TO THE EATONVILLE MUNCIPAL CODE (SECOND READING)

8. NEW BUSINESS

A. RESOLUTION 2010-X

A RESOLUTION OF THE EATONVILLE TOWN COUNCIL AUTHORIZING THE MAYOR TO SIGN A UTILITY EASEMENT AGREEMENT WITH ROCK CITY, LLC

B. ORDINANCE 2010-9

AN ORDINANCE OF THE TOWN OF EATONVILLE, WASHINGTON, RELATING TO LAND USE AND ZONING, ADOPTING DESIGN STANDARDS AND GUIDELINES FOR DEVELOPMENT IN THE TOWN, ADDING A NEW TITLE 19 TO THE EATONVILLE MUNICIPAL CODE.

9. COUNCIL MEMBER COMMENTS 10. ADJOURNMENT

Time: 11:28:37 Date: 05/05/2010 Page: 1	Amount Memo	121.27 121.27 Mayor Cell Phone			860.46 860.46 Faucets In Womens Restroon			331.64 Mcglone Annual Report Workshop			750.00	83.34 83.34 83.34 83.34 83.34 83.34 83.34			188.70 188.70 Class A Uniform, Mercer			687.50 Monthly Janitorial Services 225.00 Monthly Janitorial Services 637.50 Monthly Janitorial Services
	Vendor	AT&T Mobility			B & G Plumbing			Bias			Blacksheep Technology			:	Blumenthal Uniforms & Eq			Buildings By Guarez Complete Janitoria
Town Of Eatonville MCAG #: 0578	Trans Date Redeemed Acct # Chk # Type InterFund #	1993 05/10/2010 631 28417 Claims 513 10 42 00 Mayor Communication 001 Current Expense	Acct Pay# Amount PO's Paid	8134 121.27	1994 05/10/2010 631 28418 Claims 575 50 48 00 Comm Center Repairs 001 Current Expense	Acct Pay# Amount PO's Paid	8139 860.46	1995 05/10/2010 631 28419 Claims 514 40 43 00 Finance Training 001 Current Expense	Acct Pay# Amount PO's Paid	8136 331.64	1996 05/10/2010 631 28420 Claims	514 23 41 00 Finance Professional S 001 Current Expense 521 20 41 00 Law Enforcement Pro ! 001 Current Expense 522 10 41 00 Fire Control Professior 001 Current Expense 526 20 41 00 Ems Professional Servi 001 Current Expense 538 80 41 00 Electric Professional Ser 401 Electric 534 10 41 00 Water Professional Ser 410 Water 535 80 41 00 Sewer Professional Ser 411 Sewer 535 80 41 00 Planning Professional ! 001 Current Expense 559 60 41 00 Planning Professional ! 001 Current Expense	Acct Pay# Amount PO's Paid	8138 750.00	1997 05/10/2010 631 28421 Claims 521 20 21 00 Law Enforcement Unif 001 Current Expense	Acct Pay# Amount PO's Paid	8137 188.70	 1998 05/10/2010 631 28422 Claims 518 78 41 00 Town Hall Professiona 001 Current Expense 533 80 41 00 Electric Professional Se. 401 Electric 575 50 41 00 Comm Professional Se 001 Current Expense

Town MCA	Town Of Eatonville MCAG #: 0578	ville				Time: 11:28:37 Date: 05/05/2010 Page: 2
Trans	Date	Redeemed	Acct # Chk#	Receipt# # Type InterFund#	Vendor	Amount Memo
Acct Pay#	ay#	Amount	nt PO's Paid			
	8135	1,550.00	0			
1999	05/10/2010 534 10 31 0	0 00 Water Operal	05/10/2010 631 28423 CI 534 10 31 00 Water Operating Suppl 410 Water	Claims Vater	Cascade Columbia Distribution Co	1,537.67 1,537.67 Phosphoric Acid
Acct Pay#	ay#	Amoun	Amount PO's Paid			
	8140	1,537.67	7			
2000	05/10/2010 591 76 71 0 592 76 83 0	631 591 76 71 00 MillPond Park Bond D 592 76 83 00 MillPond Park Bond D	(4	28424 Claims 201 Bond Redemption Fund 201 Bond Redemption Fund	Cashmere Valley Bank 1 1	9,416.62 6,048.93 Millpond Park Bond Debt, Principal 3,367.69 Mill Pond Park Bond Debt, Interest Pmt
Acct Pay#	ay#	Amoun	Amount PO's Paid			
]	8141	9,416.62	2			
2001	05/10/2010 573 90 31 0	.0 00 Events-float/	05/10/2010 631 28425 Claims 573 90 31 00 Events-float/4th July/R 110 Hotel Motel	Claims Hotel Motel	Daffodil Float Committee	747.34 747.34 Daffodil Float, Remaining 2010 Budgeted Amount
Acct Pay#	ay#	Amour	Amount PO's Paid			
	8142	747.34	4			
2002	05/10/2010 521 20 48 0	00 00 Law Enforce	05/10/2010 631 28426 Claims 521 20 48 00 Law Enforce Repairs & 001 Current Expense	Claims Unrent Expense	Digital Ally, Inc	87.50 87.50 Wireless Mic's For Car Videos
Acct Pay#	eay#	Amour	Amount PO's Paid			
	8144	87.50	0:			
2003	05/10/2010 535 80 48 C	05/10/2010 631 535 80 48 00 Sewer Repairs & Main		28427 Claims 411 Sewer	EHS Electrical Contractors, LLC	1,043.89 1,043.89 Replace Contactor & Overload On Sewer Lift Station
Acct Pay#	Pay#	Amount	nt PO's Paid			
	8145	1,043.89	68			
2004		05/10/2010 533 40 43 00 Electric Training 534 40 43 00 Water Training 535 40 43 00 Sewer Training	631 2	28428 Claims 401 Electric 410 Water 411 Sewer	ESCI	910.00 235.77 286.29 286.29

Town Of Eatonville

05/05/2010

Time: 11:28:37 Date:

Tiller, Basic Electrical For Water & WW Tiller, Basic Electrical For Water & WW 1,500.00 Concrete Work Performed On Center St Water Line Repairs On Washington St 24,182.85 Refuse Contract April 2010 Page: Utilities Training Utilities Training Door Hangers Door Hangers Door Hangers Door Hangers Door Hangers Door Hangers Envelopes Envelopes Envelopes Envelopes Amount Memo 6,303.00 67.50 67.50 59.56 59.56 29.11 29.11 29.11 29.11 62.79 59.56 29.11 24,182.85 7,803.00 101.65 135.00 Evergreen Rural Water Of Washingtn Harold Lemay Enterprises Jerry Nybo Construction Graphics By Gardino Acct # Chk # Type InterFund # Vendor Receipt # 001 Current Expense 001 Current Expense 512 50 31 00 Court Operating Suppli 001 Current Expense 001 Current Expense 558 60 31 00 Planning Operating Suj 001 Current Expense 559 60 31 00 Building Code Operati 001 Current Expense 559 40 43 00 Building Code Enforce 001 Current Expense 460 Refuse Fund 460 Refuse Fund 450 Storm Drain 28430 Claims 28431 Claims 631 28432 Claims 28429 Claims 401 Electric 534 80 48 00 Water Repairs & Main 410 Water 411 Sewer 535 80 48 00 Sewer Repairs & Main 411 Sewer 410 Water 410 Water 411 Sewer Amount PO's Paid 539 30 41 00 Animal Control Profess 514 23 31 00 Finance Operating Sup 537 80 31 00 Refuse Operating Supp 533 10 31 00 Electric Operating Sup. 538 30 31 00 Storm Drain Operating 534 10 31 00 Water Operating Suppl 631 535 10 31 00 Sewer Office/operating 631 537 60 41 00 Refuse Contract 535 40 43 00 Sewer Training 534 40 43 00 Water Training 451.68 24,182.85 1,500.00 910.00 135.00 Redeemed 05/10/2010 05/10/2010 05/10/2010 05/10/2010 8148 8143 8147 MCAG #: 0578 8146 8151 Trans Date Acct Pay# Acct Pay# Acct Pay# Acct Pay# Acct Pay# 20082007 2006 2005

Town Of Eatonville MCAG #: 0578		Time: 11:28:37 Date: 05/05/2010 Page: 4
Trans Date Redeemed Acct# Chk# Type InterFund# Vendor		Amount Memo
Acct Pay# Amount PO's Paid		
8149 6,303.00		
2009 05/10/2010 631 28433 Claims Labor F 533 80 41 00 Electric Profesional Se 401 Electric	Labor Ready Northwest, Inc.	141.52 Flaggers
Acct Pay# Amount PO's Paid		
8152 141.52		
2010 05/10/2010 631 28434 Claims Kathy I 514 40 43 00 Finance Training 001 Current Expense	Kathy Linnemeyer	295.79 Meals, Mileage AWC Health Academy
Acct Pay# Amount PO's Paid		
8165 295.79		
2011 05/10/2010 631 28435 Claims Lynch (576 80 48 00 Parks Repairs & Maint 001 Current Expense	Lynch Creek Quarry	832.39 Gravel, Smallwood Park
Acct Pay# Amount PO's Paid	manus e	
8150 832.39		
2012 05/10/2010 631 28436 Claims Fredric 521 40 43 00 Law Enforcement Train 001 Current Expense	Fredrick Mercer	270.27 Mileage, Mercer
Acct Pay# Amount PO's Paid		
8154 270.27		
2013 05/10/2010 631 28437 Claims PNC Ed 594 25 66 01 EMS Capital Leases 001 Current Expense	PNC Equipment Finance	591.92 Heart Monitor Lease
. Acct Pay# Amount PO's Paid		
8167 591.92		
2014 05/10/2010 631 28438 Claims Pacific 558 60 45 00 Planning Leases/Rental 001 Current Expense	Pacific Office Automation	185.07 185.07 Copier Contract
Acct Pay# Amount PO's Paid		
8160 185.07		
2015 05/10/2010 631 28439 Claims Pierce	Pierce Co Budget Finance	174.60

Town Of Eatonville MCAG #: 0578		Time: 11:28:37 Date: 05/05/2010 Page: 5
Receipt # Redeemed Acct # Chk # Type InterFund #	Vendor	Amount Memo
566 00 00 00 2% Alcoholism 001 Current Expense		174.60 Excist Tax Distribution
Acct Pay# Amount PO's Paid		
8159 174.60		
2016 05/10/2010 631 28440 Claims Pi 526 20 31 00 Ems Operating Supplie 001 Current Expense	Pierce County EMS Council	25.00 Patient Care Protocol Books
Acct Pay# Amount PO's Paid		
8166 25.00		
2017 05/10/2010 631 28441 Claims Q 514 23 31 00 Finance Operating Sup 001 Current Expense 514 23 31 00 Finance Operating Sup 001 Current Expense 521 20 31 00 Law Enforcement Operation	Quill Corp	472.90 161.91 Inkjet Cartridges, 19.39 Void Stamp 291.60 Office Supplies
Acct Pay# Amount PO's Paid		
8155 161.91 8156 291.60 8158 19.39		
2018 05/10/2010 631 28442 Claims R 573 90 31 00 Events-float/4th July/R 110 Hotel Motel	Rodknockers	1,000.00 1,000.00 Rodknockers, 2010
Acct Pay# Amount PO's Paid		
8124 1,000.00		
2019 05/10/2010 631 28443 Claims Sl 514 23 45 00 Finance Leases/Rentals 001 Current Expense	Sharp Electronics Corporation	214.77 Copier Contract, Copies Used
Acct Pay# Amount PO's Paid		
8162 214.77		
2020 05/10/2010 631 28444 Claims Si 521 20 42 00 Law Enforcement Com 001 Current Expense	Sprint	286.93 286.93 Mdt Air Cards
Acet Pay# Amount PO's Paid		
8161 286.93		
2021 05/10/2010 631 28445 Claims S 535 40 43 00 Sewer Training 411 Sewer	Steve Mckasson	303.00 Doh Exam Fee, Ccs & Wtpd Classes

Town Of Eatonville MCAG #: 0578

Time: 11:28:37 Date: 05/05/2010 Page: 6

MCAC #: 02.0						ì	
Trans Date Redeemed Acct# Chk# Type In	Receipt # InterFund # Vendor	or		Amount Memo	amo		
Acct Pay# Amount PO's Paid							
8153 303.00		19					
2022 65/10/2010 631 28446 Claims 514 23 42 00 Finance Communicatio 001 Current Expense 521 20 42 00 Law Enforcement Com 001 Current Expense 521 20 42 00 Law Enforcement Com 001 Current Expense 533 10 42 00 Electric Communication 401 Electric 534 10 42 00 Water Communication 410 Water 535 80 42 00 Sewer Communication 411 Sewer 559 60 42 00 Planning Communication 411 Sewer 559 60 42 00 Planning Communication 401 Current Expense 576 80 49 00 Parks Miscellaneous 001 Current Expense		Verizon Wireless		1,174.62 219.47 Ce 18.09 Ac 136.37 Ce 144.72 Ce 36.18 Ce 69.17 Cc 109.62 Cc 122.91 Cc 18.09 Cc	Cell Phones Aco Cell Phone Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones		
Acct Pay# Amount PO's Paid							
8163 738.25 8164 436.37							
2023 05/10/2010 631 28447 Claims 595 42 62 01 ARRA Downtown Plaz 101 Streets	WH	WH Pacific, Inc		3,681.34 3,681.34 Co	Const Mgt And Inspection Services For Town Center	pection Servic	ses For
Acct Pay# Amount PO's Paid		1					
8168 3,681.34							
	Adju Begj Revv War Non Edd Redd With	Adjustments: Beginning Balance: Revenues: Warrant Expenditures: Non Warrant Expenditures: Interfund Transfers: Redemptions: Deposits: Withdrawals:		0.00 0.00 0.00 59,767.74 0.00 0.00 0.00 0.00			
Fund	lents Beg Bal	3al Revenues	War Exp	N War Exp	ITh	IT Out S	Stop Pmts
001 Current Expense 101 Streets 110 Hotel Motel	0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	8,096.52 3,681.34 1,747.34	0.00	0.00	0.00	0.00

Town Of Eatonville MCAG #: 0578

Time: 11:28:37 Date: 05/05/2010 Page: 7

			Receip	xt #		÷				
Trans Date	Redeemed	Acct # C.	Acct # Chk # Type InterFund # 7	d # Vendor			Amount	Amount Memo		
Find			Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT in	IT Out	Stop Pmts
201 Bond Redemption Fund 401 Electric 410 Water 411 Sewer 450 Storm Drain 460 Refuse Fund	ption Fund		0.00	0.00	0.00	9,416.62 859.46 8,343.09 3,382.30 29.11 24,211.96	0.00	0.00	0.00	0.00 0.00 0.00 0.00 0.00
			0.00	0.00	00:00	59,767.74	0.00	0.00	00.00	00.00

Town Of Eatonville MGAC #: 0578

05/10/2010 To: 05/10/2010

Time: 11:27:21 Date: 05/10/2010 Page: 1

0.00

59,767.74 Payroll:

Amout Memo Chk# Claimant Trans Date Type Acct# 121.27 28417 AT&T Mobility Claims 631 1993 05/10/2010 860.46 28418 B & G Plumbing Claims 631 1994 05/10/2010 331.64 28419 Bias 05/10/2010 1995 Claims 631 750.00 28420 Blacksheep Technology 1996 05/10/2010 Claims 631 188.70 28421 Blumenthal Uniforms & Eq 05/10/2010 Claims 631 1997 1.550.00 28422 Buildings By Guarez Complete 05/10/2010 Claims 631 1998 Janitorial 28423 Cascade Columbia Distribution Co 1,537.67 1999 05/10/2010 Claims 631 9,416.62 28424 Cashmere Valley Bank 631 Claims 2000 05/10/2010 747.34 28425 Daffodil Float Committee 2001 05/10/2010 Claims 631 87.50 28426 Digital Ally, Inc. Claims 631 2002 05/10/2010 28427 EHS Electrical Contractors, LLC 1,043.89 631 2003 05/10/2010 Claims 910.00 Claims 631 28428 ESCI 2004 05/10/2010 135.00 28429 Evergreen Rural Water Of Washingtn 631 2005 05/10/2010 Claims 451.68 28430 Graphics By Gardino 2006 05/10/2010 Claims 631 24,182.85 28431 Harold Lemay Enterprises Claims 631 2007 05/10/2010 7,803.00 28432 Jerry Nybo Construction 631 2008 05/10/2010 Claims 141.52 28433 Labor Ready Northwest, Inc. Claims 631 2009 05/10/2010 295.79 28434 Kathy Linnemeyer Claims 631 2010 05/10/2010 832.39 28435 Lynch Creek Quarry 631 2011 05/10/2010 Claims 270.27 28436 Fredrick Mercer Claims 631 2012 05/10/2010 28437 PNC Equipment Finance 591.92 631 Claims 2013 05/10/2010 28438 Pacific Office Automation 185.07 Claims 631 2014 05/10/2010 174.60 28439 Pierce Co Budget Finance Claims 631 2015 05/10/2010 25.00 28440 Pierce County EMS Council 2016 05/10/2010 Claims 631 472.90 Claims 28441 Ouill Corp 05/10/2010 631 2017 1,000.00 28442 Rodknockers Claims 631 2018 05/10/2010 214,77 Sharp Electronics Corporation Claims 631 28443 2019 05/10/2010 286.93 Claims 631 28444 Sprint 2020 05/10/2010 303.00 28445 Steve Mckasson 2021 05/10/2010 Claims 631 1,174.62 28446 Verizon Wireless Claims 631 2022 05/10/2010 3,681.34 WH Pacific, Inc 631 28447 2023 05/10/2010 Claims 8,096.52 001 Current Expense 3,681.34 101 Streets 1,747.34 110 Hotel Motel 9,416.62 201 Bond Redemption Fund 859.46 401 Electric 8,343.09 410 Water 3,382.30 411 Sewer 29.11 450 Storm Drain 24,211.96 460 Refuse Fund 59,767.74 · Claims:

Town Of Eatonville MGAC #: 0578

Trans Date

05/10/2010 To: 05/10/2010

Time: 11:27:21 Date:

Amout Memo

05/10/2010

Page:

2.

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or labor performed as described herein, & that the claim is a just, due and unpaid obligation against the Town of Eatonville and that I am authorized to certify to said claim.

Acct#

Chk # Claimant

TOWN COUNCIL MEMBERS

Туре

Robert Schaub	
Gordon Bowman	
Brenden Pierce	
Bobbi Allison	
James Valentine	
Civil Service	

Town Of Eatonville MGAC #: 0578

05/05/2010 To: 05/05/2010

Time: 14:08:20 Date: 05/03/2010

Page: 1

IVICIZA	C#: 0378				00,00,00		
Trans	Date	Туре	Acct#	Chk#	Claimant	Amout	Memo
1919	05/05/2010	Payroll	632	22732	William Albaitis	1,462.90	
	05/05/2010	Payroll	632		Shauna Anderson	1,443.01	
	05/05/2010	Payroll	632		William P Atkins	1,446.37	
	05/05/2010	Payroll	632		Christina M Dargan	1,456.59	
	05/05/2010	Payroll	632		Miranda M Doll	1,282.47	
	05/05/2010	Payroll	632		Gaille C Finley	1,435.67	
			632		Kathleen E Henricksen	430.31	
	05/05/2010	Payroll	632		Edgar L Lewis	2,146.94	
	05/05/2010	Payroll	632	22740	Timothy Lincoln	1,809.40	
1930	05/05/2010	Payroll			Kathy Linnemeyer	1,782.71	
1931	05/05/2010	Payroll	632	22741	Chrystal Meglone	1,815.17	
1932	05/05/2010	Payroll	632		Jason L Meguire	2,028.40	
1933	05/05/2010	Payroll	632		Steve Mckasson	1,668.79	
1934	05/05/2010	Payroll	632	22744		1,612.26	
1935	05/05/2010	Payroll	632		Fredrick Mercer	1,757.81	
1936	05/05/2010	Payroll	632		Terrance W Moore	1,411.44	
1938	05/05/2010	Payroll	632		Sheila F Dudley	1,541.06	
1940	05/05/2010	Payroll	632		Brian Goody	3,343.44	
1941	05/05/2010	Payroll	632		Gary Armstrong		
1942	05/05/2010	Payroll	632		Nicholas M Bond	988.98	
1943	05/05/2010	Payroll	632		Jason Darwent	1,409.88	
1944	05/05/2010	Payroll	632		Dexter Habeck	1,801.75	
1945	05/05/2010	Payroll	632		Carl Lucas	458.43	
1946	05/05/2010	Payroll	632		Gronn Morgan	1,360.28	
1947	05/05/2010	Payroll	632		Kerri Murphy	1,570.74	
1948	05/05/2010	Payroll	632	22756		1,311.02	
1949	05/05/2010	Payroll	632		Mike Schaub	394.36	
1950	05/05/2010	Payroli	632		Raymond Harper	597.87	
1951	05/05/2010	Payroll	632		Gary Sokol	1,812.48	
1952	05/05/2010	Payroll	632		Nestor N Sundita	2,060.12	
1953	05/05/2010	Payroll	632	22761	Mike W Tiller	2,549.86	
1954	05/05/2010	Payroll	632	22762	Johnny Wade	2,751.23	
1955	05/05/2010	Payroll	632	22763	Michael V Deadmond	110.15	
1956	05/05/2010	Payrol1	632	22764	Aaron M Bell	113.93	
1957	05/05/2010	Payroll	632		Lori Bisping	114.08	
1966	05/05/2010	Payroli	632		Steven Watton	1,534.79	l
1967	05/05/2010	Payroll	632		AWC	18,099.77	05/05/2010 To 05/05/2010 -
	05/05/2010	Payroll	632	22768		500.98	AWC 04/19/2010 To 04/20/2010 - Aflac; 04/19/2010 To 04/20/2010 - Pre Tax Aflac; 05/05/2010 To 05/05/2010 - Aflac; 05/05/2010
1969	05/05/2010	Payroli	632	22769	IBEW Local 483	791.03	To 05/05/2010 - Pre Tax Aflac 05/05/2010 To 05/05/2010 - Ibew
1970	05/05/2010	Payroll	632	22770	WA Dept Retirement Systms	7,333.07	05/05/2010 To 05/05/2010 - Per 3; 05/05/2010 To 05/05/2010 - Leoff 2; 05/05/2010 To 05/05/2010 - Pers 2
1971	05/05/2010	Payroll	632	22771	Venture Bank 941 Deposits	ŕ	941 Deposit For 05/05/2010 - 05/05/2010
1972	05/05/2010	Payroll	632	22 7 72	WA Dept Retirement Systms Deferred Comp	717.50	05/05/2010 To 05/05/2010 - Deferred Comp
		101 Str 401 Ele 410 Wa 411 Se	ectric ater	nse		640.34 69,931.10 1,822.49 12,654.33 4,406.84 4,259.42 1,046.24)) 3 4 2

Town Of Eatonville MGAC #: 0578

05/05/2010 To: 05/05/2010

Time: 14:08:20 Date:

05/03/2010

2

Trans Date

Type

Acct#

Chk # Claimant

Amout Memo

- Claims:

Page:

0.00

94,760.81 Payroll:

94,760.81

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or labor performed as described herein, & that the claim is a just, due and unpaid obligation against the Town of Eatonville and that I am authorized to certify to said claim.

TOWN COUNCIL MEMBERS

Robert Schaub
Gordon Bowman
Brenden Pierce
Bobbi Allison
James Valentine
Civil Service

EATONVILLE POLICE DEPARTMENT TOWN COUNCIL BRIEFING

April 1 to 30, 2010

- **April 1 –** a teenage boy was reported as a runaway. An officer contacted a friend who knew where he was. He later came home.
- April 2 an officer was called to a residence on Fir Ave for a domestic dispute. The incident was verbal only. A report was written as required by law.
- April 8 a Tacoma man was charged with telephone harassment after he repeatedly text and phone messaged his ex-wife in violation of a court ordered no hostile contact order.
- April 8 an officer was called to the 100 block of Center St W for a verbal DV. A report was written as required by law.
- **April 9** a high school student was charged with possession of marijuana. A report was sent to Remann Hall for review and criminal charging.
- **April 11** a Ft Lewis soldier was arrested for driving with a suspended license. The arresting officer stopped the suspect for speeding 71 MPH in a Posted 50 MPH zone. The suspect told the officer his throttle was stuck and that's why he was speeding. A records check showed he had a suspended license in Washington for failure to appear and unpaid tickets. He was cited and later released,
- **April 11** an officer was called to a resident in the 600 block of Carter St W for harassing phone calls. The victim later decided not to file a formal complaint.
- April 12 an Eatonville woman called to report someone believed to be in China had used her husbands debit card number to purchase skin care products on line. She was given a case number for a fraud report.
- April 13 a high school girl was picked up at the Skate Board Park for truancy. She was taken to the high school and released to staff.
- **April 13** an officer was called to assist PC deputies on a domestic violence call in the 400 block of 110^{th} Ave E.
- **April 13 –** an Eatonville woman was arrested for driving with a suspended license. The woman was observed driving in the 300 block of Center St E. A records check showed her license was suspended.
- April 14 officers were called on a house fire in the 100 block of Madison Ave S.

April 15 – an officer served a Pierce County Superior Court Order to a resident of Eatonville.

April 15 – an Eatonville man was involuntary committed for a mental health evaluation after he stated he was going to shoot himself.

April 16 – an Eatonville man was cited for driving with a suspended license. The arresting officer saw the suspect driving in the 500 block of Center St E. and knew from prior contacts his license was suspended. A records check verified his license was suspended. He was stopped and advised he would be cited.

April 17 – an officer was called to the 100 block of Mashell Ave S for a woman on the ground. Fire Department Medical Aid personnel arrived and later transported her to a local hospital.

April 17 – an Auburn man was arrested for DUI and possession of marijuana. The arresting officer stopped the suspect in the 500 block of Center St E for speeding. The man when contacted and showed obvious signs he was intoxicated. He was given a field sobriety test and failed. He was arrested and placed in the rear of a patrol car. Inside the man's vehicle on the seat was a wooden smoking devised. A search showed other items of drug paraphernalia and a couple of container with marijuana. The man was arrested on the drug charges. He was then transported to the police station for a breath test. The results were .220 and .224. He was later released to his mother.

April 17 – an Eatonville man was arrested for driving with a suspended license. The arresting officer saw the suspect driving in the 200 block of Center St E. He knew from information he received from another officer that the man has a suspended license. A records check verified his license was suspended. The man was stopped, cited and released.

April 17 – a Spanaway woman was arrested for driving with a suspended license. The arresting officer saw the suspect in the 800 block of SR161 driving 25 MPH in a posted 50 MPH zone. As the woman passed the officer she suddenly slammed on the brakes almost coming to a full stop before proceeding. Believing the driver may be impaired she was stopped. A records check showed her license was suspended for a prior DUI. She was cited and later released,

April 19 – an Eatonville man was cited for having a nuisance animal. The dog owner has been cited numerous times for allowing the dog to run a large. The dog also intimidates walkers who pass by along Center St W.

April 20 – a middle school student was cited for assaulting another student.

- **April 21** a homeless man and a Puyallup woman were arrested for warrants for their arrest. The arresting officer stopped the suspect for having no front license plate. A records check showed the woman had a suspended license and she had two Puyallup warrants for her arrest. A records check of her passenger showed he had a no bail warrant for solicitation to possess a controlled substance and a second one for theft 3rd out of Tacoma. The man when searched had two pot pipes his pockets. Both were taken into custody and booked into jail.
- April 22 a middle school student was threatened by a high school boy.
- April 22 an officer was dispatched to a disabled truck with trailer on the Alder Cut Off Rd. A tow truck was called to remove the vehicle.
- **April 25** an officer was dispatched to the middle school for an alarm. During a security check of the new addition to the school a masonry table saw was found running. No one was in the area so the officer unplugged the saw. The school was found to be secured. A False Alarm report was written.
- **April 26** an Eatonville woman was issued a bad check letter after she wrote a bad check at the Mill Town Shell. She has 15 days to make restitution or she will be charged with unlawful issuance of checks.
- April 28 a Buckley man, an Auburn woman and a Puyallup man were arrested. The arresting officers saw the suspect driving in the 300 block of Center St E with defective lighting. The vehicle was stopped and the officer detected the strong odor of Marijuana coming from the vehicle. A records check showed the driver had a revoked driver's license 2nd degree for refusing a breath/blood test for a prior DUI and he was required to have an ignition interlock device. He was arrested. The Auburn woman admitted she had been smoking pot and gave the officers a pot pipe and a baggy of marijuana. She was arrested. The Puyallup man was checked and he had a Puyallup warrant for his arrest for minor in possession. The two men were booked into jail; the woman was cited and released. The vehicle was impounded.
- **April 29 –** a Spanaway man was stopped at Center St and Madison Ave S for defective lighting. As the officer contacted the driver he immediately smelled marijuana coming from inside the car. A passenger in the vehicle admitted he had marijuana and gave it to the officer. A records check showed he also had a warrant for his arrest out of Puyallup for minor in possession. He was booked on the warrant. The driver was cited for no proof of insurance and released.

FIRE DEPARTMENT

PO Box 291, 201 Center ST West Eatonville, WA 98328 PHONE: 360-832-6931 Fax: 360-832-2931 eatonvillefire@eatonville-wa.gov

Monthly Report April 2010

6 Fire
1 Auto Accident
26 Aid
3 Service
36 Total

Mutual aid responses with District 17 -- 3 Mutual aid responses with District 23 -- 1

2009 YEAR TO DATE TOTAL -- 183 2010 YEAR TO DATE TOTAL -- 179

> Transports -- 14 ALS -- 10 BLS -- 4

Eatonville Fire Department

Eatonville, WA

This report was generated on 5/3/2010 9:52:47 AM



Incident Type per Zone for Date Range

StartDate: 04/01/2010 | EndDate: 04/30/2010

INCIDENT TYPE	#INCIDENTS
Zone: 17 - 17	
321 - EMS call, excluding vehicle accident with injury	2
600 - Good intent call, other	1

Producer depression administration and the contraction of the contract	
Zone: 23 - 23	
611 - Dispatched & cancelled en route	1

Zone: 84 - 84	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	24
500 - Service Call, other	1
511 - Lock-out	2
521 - Water evacuation	1
631 - Authorized controlled burning	1
740 - Unintentional transmission of alarm, other	1
745 - Alarm system activation, no fire - unintentional	1

Eatonville Fire Department

Eatonville, WA

This report was generated on 5/3/2010 11:32:57 AM



Incident Count per Unit Service Level for TRANSPORTS ONLY for Date Range

StartDate: 04/01/2010 | EndDate: 04/30/2010

UNIT-SERVICE LEVEL	#OFENE (Kolpeniis
ALS, Level 1	10
BLS	4



Eatonville Fire Department

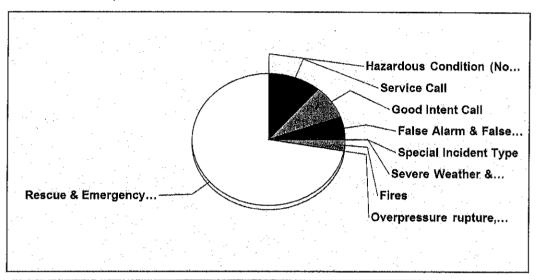
Eatonville, WA

This report was generated on 5/3/2010 11:39:19 AM



Breakdown by Major Incident Types for Date Range

StartDate: 04/01/2010 | EndDate: 04/30/2010



MAJOR INCIDENT TYPE	#INCIDENTS	% of TOTAL
Fires	1	2.78%
Overpressure rupture, explosion, overheat - no fire	0	0.00%
Rescue & Emergency Medical Service	26	72.22%
Hazardous Condition (No Fire)	0	0.00%
Service Call	4	11.11%
Good Intent Call	3	8.33%
False Alarm & False Call	2	5.56%
Severe Weather & Natural Disaster	0	0.00%
Special Incident Type	0	0.00%

TOTAL

36



O
0.
7
₹
<u>\</u>
¥
Ă
+
e
tm
ari
d
صّ
g
ding
<u> </u>
ī
B

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Tot	Totals
Plan Review	3	3	2	4	0	0	0	0	0	0	0	12		24
Foundation	2	_	2	0	0	0	0	0	0	0	0	0		ល
Footing drains	0	7	-	0	0	0	0	0	0	0	0	0	·	7
Floor Framing	0	0	0	0	0	0	0	0	0	0	0	0		0
Shearwall	₩.	1	0	0	0	0	0	0	0	0	0	0		7
Sewer	0	0	0	_	0	0	0	0	0	0	0	0		-
Water	0	0	0	0	0	0	0	0	0	0	0	0		0
Storm Retention	τ-	•	4	-	0	0	0	0	0	0	0	0		9
Electricall	7	4	4	4	0	0	0	0	0	0	0	0	_	0
Framing	0	2	4	_	0	0	0	0	0	•	0	0		7
Plumbing	0	7	က	7	0	0	0	0	0	0	0	0		9
Mechanical	~	က	_	0	0	•	0		0	0		0		9
Insulation	က	0	2	-	0	•	0	0	0	0	•	0		ဖ
Sheetrock	33		7	-	0	0	0	0	0	0	· · ·	0		9
Patio	0			0	0	0	0	0	•	0	0	0		_
Final	2	- 2	0	0	0	0	•	-	0	0		0		4
OTHERS	17	14	16	12	0	0	0	0	0	0	0	0		59
TOTAL	36	33	40	26	0	0	0	0	0	0	0	0		135
ा शहराहा है।	7	150			VTV		757	Kr.		/S	155. 			

0
7
Ò
2
_
\$
三
>
المالة
ប
Ž
1
<u>+</u>
Φ
Ţ
-
ā
Õ
<u> </u>
Ä
D
2
7
\succeq
\supset
\mathbf{m}

)	5					•						
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	>oN	Dec	Totals
Plan Review	3	3	2	4	0	0	0	0	0	0	0	12	24
Foundation	7		7	0	0	0	0	0	0	0	0	0	rc.
Footing drains	0	₹	_	0	0	0	0	0	0	0	0	0	
Floor Framing	0	0	0	0	0	0	0	0	0	0	0	0	•
Shearwall		₹~	0	0	0	0	0	0	0	0	0	0	
Sewer	0	0	0	-	0	0	0	0	0	0	0	0	
Water	0	0	0	6	0	0	0	0	0	0	0	0	0
Storm Retention	_	0	4	τ-	0	0	0	0	0	0	0	0	9
Electricall	2	4	4	4	0	0		0	0	0	0	0	
Framing	0	2	4	~	0	0	•	.0	0	0	•	0	
Plumbing	0	2	c)	-	0	0	0	0	0	0	0	0	
Mechanical	2	m	~	0	0		_	0	0	0		0	
Insulation	6		7	-	0	0	0	0	0	0	0	0	
Sheetrock	က		2	_	0		0		0	•		0	
Patio	0		~	0		0	0		-	0	<u> </u>	0	
Final	2		0	0	0	0			· ·	•		0	
OTHERS	17	14	16	12	0	0	0	0	0	0	0	0	29
TOTAL	36	33	40	26	0	0	0	0	0	0	0	0	135
	3									4.			

0
_
7
• •
Ť,
_
Ţ
O
1
#
\Box
(1)
Č
+
10
<u>Q</u>
O
0
Ë
Buildir
7
<u> </u>
\mathbf{m}
السلاط

S. III		ı.						. R						Į.
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	l ot	lotals
Plan Review	3	3	2	4	0	0	0	0	0	0	0	12		24
Foundation	7	_	2	0	0	0	0	0	0	0	0	0		Ω.
Footing drains	0	_	_	0	0	0	0	0	0	0	0	0		7
Floor Framing	0	0	0	0	0	0	0	0	0	0	0	0		0
Shearwall	_	4	0	0	0	0	0	0	0	0	0	0		2
Sewer	0	0	0	_	0	0	0	0	0	0	0	0		_
Water	0	0	0	0	0	0	0	0	0	0	0	0		0
Storm Retention		0	4	_	0	0	0	0	0	0	0	0		9
Electricall	2	4	4	4	0	0	0	0	0	0	0	0		0
Framing	0	2	4	_	0	Q	0	0	0	0		0		7
Plumbing	0	2	6	~	0	0	0	0	0	0	•	0		ဖ
Mechanical	2	m	-	0	0	0	•	0	0	0		0		9
Insulation	co .	0	2	τ-	0	0	0	0		0	0	0		9
Sheetrock	က	•	7	_	0	0	0	0		0	0	0		9
Patio	0	•	7-	0	0	0	0	0	0	0	0	0		_
Final	2	- 71	0	0	0	•	•	0	_	•	•	0		4
OTHERS	17	14	16	12	0	0	0	0	0	0	0	0		59
TOTAL	36	33	40	26	0	0	0	0 1	0	0	0	0 (135
:	1.6												i.	
Penning Tallani	<u>5</u>].	10.												

april 20/0 To Do List for MIKE TILLER

☑ 4-1-10 Locate Water/Sewer on Washington Ave. across from Plaza.

Priority:

1

Due Date: None

☑ 4-1-10 Locate Water/Sewer at airport.

Priority:

1

Due Date: None

☑ 4-1-10 WTP monthly report.

Priority:

None Due Date:

☑ 4-1-10 Fill pot holes on Rainier N.

Priority:

Due Date: None

☑ 4-1-10 Get price quotes for backhoe thumb and weed sprayer.

Priority:

Due Date:

None

☑ 4-5-10 Dig and set street light base in front of Tom Smallwoods house. Water crew did.

Priority:

1

None Due Date:

☑ 4-6-10 Collect and send out 8 required water samples and all paperwork from the water plant.

Priority:

Due Date:

None

☑ 4-6-10 Skim number 1 SBR two times for grease controll and get rid of Nacadia Bacteria.

Priority:

Due Date: None

☑ 4-6-10 Water crew dig in power line behind the kennel and install a street light base.

Priority:

Due Date:

None

☑ 4-6-10 Doing one and two CIPs at the water plant now to remove required organics.

Priority:

Due Date: None

☑ 4-6-10 March unaccountable water was 14.5%. Did not make the required 10%. Still in the running average OK, but have some unknown leaks somewhere.

Priority:

Due Date:

None

☑ 4-6-10 The new cross connection control program is working great.

Priority:

Due Date: None ☑ 4-8-10 Locate and mark the 24 inch storm line running accross the La-may lot for Gary A.

> Priority: Due Date:

None

☑ 4-8-10 Repair and re-lock the gate at Mill Pond Park. Someone hit it with something.

Priority:

None .

Due Date:

☑ 4-8-10 Order and recieve two load of crushed rock to level a spot at the lions building.

Priority:

Due Date:

None

☑ 4-8-10 Call Kevins Electric to come and give Gary A. a quote for something.

Priority:

Due Date:

None

☑ 4-8-10 Call Darold Holden to explain the sewer situation at 220 Orchard Ave.

> Priority: Due Date:

None

☑ 4-8-10 Move a large rock from along the road in the turn out at Small Wood Park. In a bad position for someone to hit with their car. Also grade the road for the fishing time.

Priority:

1

Due Date:

None

☑ 4-15-10 Get two porta pottys to smallwood park for fishing.

Priority:

Due Date: None

☑ 4-15-10 Re-rock and widen Smallwood Park road for the fishing parking.

Priority:

Due Date:

None

☑ 4-15-10 Sandbags to Smallwood park to hold what water we can in the pond for the fishing.

> Priority: Due Date:

1

None

☑ 4-15-10 Hand dig and install the electric conduit to the breader box at the Town Square bathrooms. Also get Kevin to come and give a price to wire.

Priority:

Due Date: None

☑ 4-14-10 Install a electric pole on 161 for Rainier to hang their were on.

Priority:

Due Date:

None

To Do List for MIKE TILLER

☑ 4-15-10 Calulate out the volume of the lagoon that could be used to hold water from the state pumping and turn in to Gary.

Priority: Due Date:

None

☑ 4-16-10 Water/sewer crew start trainig on WTP and WWTP every day for not less than one hour. Aternating every week.

Priority:

None Due Date:

☑ 4-20-10 Move picinic tables to Smallwood park.

Priority:

Due Date: None

☑ 4-20-10 Replace composite sampler at WWTP effluent channel.

Priority:

None Due Date:

☑ 4-20-10 Unlock gate for DOT to look at Hamner retention pond.

Priority:

None Due Date:

☑ 4-20-10 Order traffic cones and weed spray.

Priority:

None Due Date:

☑ 4-21-10 Having trouble with the Riverside lift station. Have Kevin (electrican) come in and change bad contractors and overloads.

Priority:

Due Date: None

☑ 4-21-10 Repair Manning sampler at the WWTP.

Priority:

Due Date: None

☑ 4-21-10 Unlock the Hamner Springs retention pond a couple of times for the state highway surveyers. May pump water into it when they do their log jams.

Priority:

Due Date:

None

☑ 4-21-10 Doing training for both Bills every morning at the WP and WWTP for not less than one hour in hopes of them advancing.

Priority:

Due Date:

None

☑ 4-22-10 Move rocks for the fish could be dumped into the kids pond and lock gate after.

Priority:

Due Date:

None

☑ 4-26-10 Complete and mail to DOE and EPA the 2009 Biosolids Report.

Priority:

Due Date: None

☑ 4-26-10 Put up two no parking signs on Lynch between Penn and Orchard.

Priority:

Due Date: None

☑ 4-26-10 Meet with Gary A. and talk about the storm drain situation on Antonie and Eatonville Highway. He is going to have a letter written to the property owner.

Priority:

Due Date: None

☑ 4-26-10 Hose and skim both SBR's.

Priority:

1

None Due Date:

☑ 4-26-10 Recieved and started the 1st set of PE tests for the WWTP to complete to stay Accredited Lab.

Priority:

1

Due Date: None

☑ 4-27-10 More WWTP PE testing: Hardness, Solids, and Cl2.

Priority:

Due Date:

☑ 4-27-10 Make 2 new WWTP lab bench sheets.

Priority:

Due Date:

None

None

☑ 4-27-10 Train crew at bot WTP and WWTP.

Priority:

Due Date:

None

☑ 4-27-10 Get vac truck going and discovered water pump cracked, will need fixed.

Priority:

Due Date: None

☑ 4-27-10 Sewer main plug in middle of night, had to call Drain Pro for emergency help.

Priority:

Due Date:

None

☑ 4-28-10 Work on Riverside lift station.

Priority:

Due Date:

None

☑ 4-29-10 Do more WWTP lab PE testing. Put final BOD in.

Priority:

Due Date:

None

To Do List for MIKE TILLER

☑ 4-29-10 Move picinic tables to Glacier Park.

Priority:

.

Due Date:

None

☑ 4-29-10 Label new cones and baracades.

Priority:

1

Due Date:

None

☑ 4-30-10 Clean WWTP lab.

Priority:

Due Date:

None

☑ 4-30-10 Grease WWTP blowers.

Priority:

,

Due Date:

None

☑ 4-30-10 Hose headworks.

Priority:

1

Due Date: None

☑ 4-30-10 Fill pot hole on Mashell and Rainier.

Priority:

1

Due Date:

None

EATONVILLE POWER & LIGHT

SUPERINTENDENT: NESTOR SUNDITA

LINEMAN: TERRY MOORE

LOAN: BILL ALBAITAS

APRIL 2010

POWER OUTAGE:

1. DISCONNECTED POWER TO 104 MADISON AVE. SPACE # 2, DUE TO STRUCTURAL FIRE.

UNDERGROUND POWER LOCATE:

1. AIRPORT AREA, NEW TOWN SQUARE, SR 161, SHOP AREA, ANTONIE AVENUE.

STREET LIGHTS, INTERIOR LIGHTS AND BANNERS:

- 1. INSTALLED TEMPORARY FLAGPOLE LIGHTS AT CEMETARY AND NEVITZ PARK.
- 2. REPAIRED STREET LIGHT AT MASHELL AVENUE NORTH.
- 3. SET NEW STREET LIGHT POLE BEHIND KENNEL, UNDERGROUND CONDUITS AND FIXTURE.
- 4. REPAIRED LIGHT FIXTURES IN MENS BATHROOM AT TOWN HALL.
- 5, RELAMPED LIGHT FIXTURES IN WOMENS BATHROOM AT COMMUNITY CENTER.
- 6. RE-SECURED POLE AT WEST OF WASHINGTON AVE. & REMOVED "HEALTH FAIR BANNER"

RECONNECTS / DISCONNECTS / TEMP SERVICES / NEW SERVICE HOOKUPS:

- 1. PULLED NEW SERVICE CABLES TO NEW TOWN PLAZA, INSTALLED GROUNDRODS.
- 2. INSTALLED CONDUITS, NEW METER BASE AND PULLED NEW SERVICE CABLES FOR THE TOWN KENNEL.
- 3. RECONNECT AND DISCONNECT POWER TO EIGHTEEN CUSTOMERS.
- 4. REPLACED TEN OLD METERS TO LCD RADIO READ METERS.

2ND FEEDER UNDERGROUND PROJECT SR 161:

- 1. SET POLE AT NORTH EAST CORNER OF SR 161 AND SKI PARK FOR RAINIER CONNECT AND RAISED 2 SPANS OF MAIN NEUTRAL TWO FEET ABOVE THE RAINIER CABLE LINES.
- 2. ATTENDED PRE CONSTRUCTION MEETING AT TOWN HALL.

CARTER STREET PROJECT:

- 1. CHANGED THREE LOAD BREAK JUNCTIONS FROM 3-WAY TO 4-WAY IN 6'X 4' VAULT CORNER OF CARTER STREET AND ALLEY WAY.
- 2. SET TO PULL 3 REELS OF 1/0 UNDERGROUND CABLES THRU THE ALLEY WAY, BEHIND THE NEW TOWN PLAZA FOR FUTURE USE.

NEVITZ PARK LIGHTING PROJECT:

1. PERMANENT SPOTLIGHT FOR FLAG POLE ON ORDER, ESTIMATED DELIVERY 24 MAY.

ELECTRICAL MANDATORY MONTHLY SAFETY MEETING / TRAINING:

ATTENDED "FLAGGING RECERTIFICATION" BY MIKE ELROD FROM ESCI.

The Youth Connection

TOWN OF EATONVILLE COMMUNITY SERVICE REPORT April 2010

18 Youth helped pick up trash around to town April 1, 2010

<u>Total of 18 Hours</u>

2 Adults helped pick up trash around town April 1, 2010 <u>For a Total of 2 hours</u>

In April the Youth Connection used the Community Center
April 30, 2010
From 5:30pm to 9:00pm
Family Dinner and Game Night

Signature Dianklarny

Date May 4, 2010

ORDINANCE 2010-8

AN ORDINANCE OF THE EATONVILLE TOWN COUNCIL TO APPROVE THE HIRING OF A FULL TIME POLICE DEPARTMENT DEPUTY CHIEF AND ADDING A NEW CHAPTER 2.29 TITLED POLICE DEPARTMENT TO THE EATONVILLE MUNICIPAL CODE

WHEREAS; the Town considers it appropriate to create a new position of a full time Deputy Chief position in the Police Department, the duties for which shall be set by the Mayor,

Deputy Chief position in the Police Department, the duties for which shall be set by the Mayor,
It is hereby ordained as follows:
Section 1: A new position of full time Police Department Deputy Chief is established, with duties and compensation to be set by the Mayor, consistent with the Town's budget.
PASSED by the Town Council and approved by the Mayor of the Town of Eatonville, Washington, at a regular meeting thereof this day of, 2010.
ATTEST:
Chrystal McGlone, Town Clerk Raymond Harper, Mayor
APPROVED AS TO FORM:
Carol A. Morris, Town Attorney

JOB DESCRIPTION / DEPUTY CHIEF

Division: Patrol Civil Service Status: NONE

Probation: 1 year Status: Exempt

Employment Status: Full-time Reports To: CHIEF OF POLICE

Work Hours: Consistent with current

Supervises: Lieutenants- Sergeants - Patrol

members contract language Salary: 4805/month-5513/month

INVOLVEMENT

Command Investigations
Community Relations Miscellaneous

Patrol Court

JOB SUMMARY

Under Chief of Police's supervision, commands, plans, coordinates and directs the activities of a division/project of the Eatonville Police Department involving a wide range of administrative functions and programs or general policing duties performed to protect life and property, enforce laws and ordinances, and preserve order within the community. Establishes and maintains programs and relationships for community policing.

ESSENTIAL FUNCTIONS

(All responsibilities may not be performed by all incumbents.)

With or without accommodations, must be able to:

- 1. Get along well with others,
- 2. Have regular and predictable attendance,
- 3. Exercise rational judgment and control of emotions when responding to emergencies.
- 4. Self-initiate work priorities and work independent of direct supervision
- 5. Protect the general safety of the public,
- 6. Drive emergency vehicles under stressful conditions,
- 7. Conduct physical apprehensions and arrests and of resistive and/or fleeing, and often, dangerous suspects.
- 8. Be loyal by affirmatively promoting the mission, goals, objectives, and directives of the Chief of Police.

GENERAL DUTIES AND RESPONSIBILITIES

1. Carries out supervisory responsibility in accordance with Eatonville Police Department policies, procedures and applicable laws, including: assisting with the hiring and selection process; coordination of training for assigned personnel; planning, assigning and directing work; appraising performance; recognition and discipline of assigned members; addressing complaints and resolving problems.

- 2. Assists the Chief of Police in the planning of long-range goals, objectives, organizational structure, and overall direction for the Eatonville Police Department.
- 3. Monitors, reviews, and communicates the implementation phases of the Eatonville Police Department's strategic plans to ensure that long range goals and objectives are met.
- 4. Monitors the activities of assigned work unit and subordinates, maintains frequent contact, interviewing members, may periodically accompany members in the field to observe work techniques and working relationships with other members and the public; provides feedback, instruction, and implements corrective action as required.
- 5. May be assigned to major staff project/program to improve the efficiency of the Eatonville Police Department.
- 6. Represents the Police Department at various functions such as making speeches at civic and business associations, meeting with members of the community, other public officials, and representatives of the press to establish goodwill and resolve/respond to issues.
- 7. Develops, communicates, and monitors policies, procedures, and standards for the Eatonville Police Department; recommends improvements when necessary.
- 8. Secures, justifies, and monitors use of budgetary monies and capital for assigned area of responsibility.
- 9. Disseminates information to the community, other agencies, and outside jurisdictions as required or requested by the Chief of Police.
- 10. Enforces all applicable Town of Eatonville, county, state and federal laws.
- 11. May respond to major crime scenes or emergency events as required; supervises police activities at the scene until relieved by the Police Chief or appropriate police division personnel.
- 12. Uses oral communication skills to testify in a courtroom setting or other legal proceeding to ensure that complete and correct information is related to all participants.
- 13. Orally communicates with the public, fellow members and supervisors to a degree that complete understanding is accomplished.
- 14. Reviews all reports, evidence, and notes related to an investigation to allow for knowledgeable courtroom/administrative hearing testimony.
- 15. Operates assigned vehicle in accordance with all applicable laws and regulations.
- 16. Demonstrates proficiency in the use of all issued equipment.
- 17. Provides information, advice, feedback, or assistance to others within the Eatonville Police Department to refine work outputs or resolve problems.
- 18. Confers with the Chief of Police to keep him informed on key issues and progress toward objectives and to gain support and approval; makes recommendations to assist the Chief of Police in making needed improvements.
- 19. Collaborates, persuades, and negotiates with others outside own work area to coordinate efforts and maintain cooperative and efficient relations.
- 20. Attends in-service and specialized training as assigned by the Chief of Police.
- 21. Plans and implements short term or annual goals, objectives, and strategies for the Eatonville Police Department, project, or division to ensure efficient organization and completion of work.
- 22. Plans, allocates, and monitors time, people, equipment, and other resources for the Eatonville Police Department to ensure efficient organization and completion of work.
- 23. Plans, coordinates, assigns, and monitors performance and coaches, counsels, mentors, trains, and advises members in division of the dual goals of meeting Eatonville Police Department goals and member career development.
- 24. Prepares comprehensive reports relative to work activity of the division, transmits policies and prepares and issues procedures and other related directives.
- 25. Through supervisors, ensures that assigned division personnel have their uniforms, equipment, and vehicles in compliance with Eatonville Police Department regulations. Ensure that Eatonville Police Department facilities are secure, safe, and clean.
- 26. Acts as superior, in his/her absence, for temporary period of time.

27. Performs other related duties as assigned.

MATERIALS AND EQUIPMENT USED

- 1. Vehicle
- 2. Communication Equipment
- 3. Computer
- 4. Firearms
- 5. Protective and Safety Equipment
- 6. Speed Detective Systems
- 7. Specialized/Technical Equipment
- 8. Chemical/Impact Weapons
- 9. General Office Equipment

MINIMUM QUALIFICATIONS

- 1. High School diploma or GED
- 2. Six months of service at the level of Lieutenant or equivalent for the Town of Eatonville of Washington State.
- 3. Five years minimum experience in law enforcement
- 4. Successfully complete Executive Leadership Training in Management & Administration through the W.S.C.J.T.C. within one year of appointment.
- 5. Washington State State Certified Peace Officer
- 6. Valid Washington State Driver's License
- 7. CPR and First Aid Certified

REQUISITE JOB KNOWLEDGE

- 1. Administration of staff and activities, either directly or through subordinate supervision.
- 2. Methods and techniques of research, statistical analysis and report presentation.
- 3. Local, state and federal laws and current Town of Eatonville ordinances.
- 4. Judicial system, operation and procedures for criminal prosecution.
- 5. Laws pertaining to citizen disputes and domestic violence.
- 6. Laws of Arrest, Search, and Seizure.
- 7. Legal limitations of members' authority and the limits and requirements in use of force.
- 8. First Aid procedures and equipment.
- 9. Suspect/victim/witness interview and interrogation concepts, principles and practices.
- 10. Eatonville Police Department policies and standard operating procedures.
- 11. Public relations techniques for handling calls for service or complaints.
- 12. Crime scene procedures.
- 13. Basic crime prevention techniques.
- 14. Basic budgetary principles and practices.
- 15. Defensive tactics to protect self and others.
- 16. Proper arrest and suspect apprehension techniques.
- 17. Crime patterns, current crime spots, and potential problem areas in the Town of Eatonville of Washington State.
- 18. Record keeping, report preparation, filing methods and records management techniques.
- 19. Correct English usage, including spelling, grammar, punctuation, and vocabulary.
- 20. Standard business arithmetic, including percentages and decimals.
- 21. Applicable state, federal and local laws, rules and regulations.
- 22. Computer applications related to the work.

REQUISITE SKILLS

- 1. Skilled in the use and operation of all assigned equipment to include: police vehicle, emergency equipment, firearms, restraint devices, technical equipment and basic first aid equipment.
- 2. Preparing clear and concise reports, correspondence and other written materials.
- 3. Organizing work, setting priorities, meeting critical deadlines, and following up assignments with a minimum of direction.
- 4. Applying logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate complicated policies, procedures and protocols.
- 5. Using tact, discretion, initiative and independent judgment within established guidelines.
- 6. Researching, compiling, and summarizing a variety of informational and statistical data and materials.
- 7. Communicating clearly and effectively, orally and in writing.
- 8. Planning, organizing, assignment, directing, reviewing and evaluating the work of staff.

REQUISITE MENTAL ABILITIES

- 1. Ability to mediate disputes between diverse groups of people.
- 2. Ability to be articulate while testifying in court or other legal proceedings.
- 3. Ability to motivate subordinate personnel to increase job performance.
- 4. Ability to understand and carry out oral and written instructions, giving close attention to detail and accuracy.
- 5. Ability to read and interpret documents such as the Washington State Criminal and Traffic Code, Contracts, member working agreements, safety rules, operation and maintenance instructions, procedures manuals, and so forth.
- 6. Ability to write reports, correspondence, procedure manuals.
- 7. Ability to compute ratios and percentages and interpret bar graphs.
- 8. Ability to interpret a variety of instructions in written, oral, diagram or schedule form.
- 9. Ability to speak effectively before groups of members.
- 10. Ability to speak effectively before public groups and respond to questions.
- 11. Ability to read, analyze and interpret professional periodicals and journals, technical procedures and government regulations.
- 12. Ability to define problems collects data, establish facts and draw valid conclusions.
- 13. Ability to instruct and train individuals in general duty police work.
- 14. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- 15. Ability to perform essential job functions of the Police Officer class specification when necessary.
- 16. Ability to use physical strength of arms and legs to climb up and over or to jump over, across, ascend, or descend large obstacles.
- 17. Ability to pursue suspects on foot for a sustained period while bearing duty equipment.
- 18. Ability to subdue suspects in a physical confrontation bearing duty equipment.
- 19. Ability to push or pull self through openings of varying nature by using the necessary upper or lower body strength of the arms or legs.
- 20. Ability to drag, push, pull, lift or carry heavy objects or persons; move heavy equipment, rescue individuals, restrain suspects or victims, and drag persons away from dangerous situations or respond to incidents.
- 21. Ability to run up or down stairways or respond to other incidents.

22. While performing the essential functions of this job the member is frequently required to stand, walk, run, drive, sit, use hands to finger, handle, or feel, talk or hear, and lift and/or move up to 50 pounds.

23. While performing the essential functions of this job the member is occasionally required to

lift and/or move more than 100 pounds.

WORKING CONDITIONS (DEPENDING ON AREA OF ASSIGNMENT)

- 1. While performing the essential functions of this position the member is periodically exposed to outdoor weather conditions.
- 2. While performing the essential functions of this position the member is occasionally exposed to work near moving mechanical parts, work in high precarious places, fumes or airborne particles, toxic or caustic chemicals, and supervises calls dealing with explosives.
- 3. Exposure to unknown and dangerous conditions such as intoxicated or violent arrestees and life threatening situations such as armed and/or violent arrestees.
- 4. Exposure to unknown health conditions from contacts with individuals or animals with contagious and communicable diseases.
- 5. Occasional exposure of work time to hazardous situations which involve armed or physically violent persons, handling mentally or emotionally disturbed persons.
- 6. Working time may require irregular hours and shifts, voluntary and non-voluntary overtime may be necessary at times, as well as being called back to duty on short notice.
- 7. The incumbent's working conditions are typically moderately quiet.
- 8. At emergency and training scenes, the incumbent's working conditions may be moderately loud.

CAUSE FOR REMOVAL

The incumbent may be removed with or without personal fault to a lower level position. Economic conditions that cause reductions in work force, the member's inability to attend regularly to work, and a failure to perform competently on any of the essential functions of the position or consistently failing to perform competently on regular duties and tasks are among the major reasons for job removal without fault. Failures to uphold the mission of the Eatonville Police Department, committing gross acts of disloyalty, and not complying with preconditions for original employment are major reasons for termination with fault. Requiring excessive amounts supervisory counseling and/or remedial training are among major reasons for termination with or without fault.

NOTE: This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this class. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the American with Disabilities Act (ADA). Reasonable accommodations for the specific disability will be made for the incumbent/applicant when possible.

RESOLUTION 2010-X

A RESOLUTION OF THE EATONVILLE TOWN COUNCIL AUTHORIZING THE MAYOR TO SIGN A UTILITY EASEMENT AGREEMENT WITH ROCK CITY LLC

WHEREAS, the Town of Eatonville needs a utility easement over, under, and across certain property legally identified as The East 15' of the North 117.82' of Parcel "B" of Town of Eatonville Boundary Line Adjustment recorded under Pierce County Auditor's Fee No. 200508295002, Pierce County, Washington (the "Servient Parcel"), and;

WHEREAS, the Town of Eatonville has obtained a title report confirming that Rock City LLC owns the Servient Parcel and:

WHEREAS, Mr. Donald Painter, the Managing Member of Rock City LLC, is willing to grant such an easement, in the form attached hereto, in exchange for a Seven Thousand Dollar (\$7,500.00) payment from the Town of Eatonville and;

WHEREAS, the easement will allow the town to eliminate a sanitary sewer lift station and;

WHEREAS, the elimination of the sanitary sewer lift station will save the town money in long term maintenance and;

WHEREAS, the elimination of the sewer lift station will eliminate the risk of a sewage backup in the event of pump station failure;

NOW THEREFORE, BE IT RESOLVED by the Council of the Town of Eatonville as follows:

Section 1: The mayor is authorized to sign the Easement Agreement with Rock City LLC, attached hereto as Attachment A, which requires a payment from the Town to Rock City LLC in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00).

PASSED by the Council of the Town of Eatonville at a regular meeting this ____ day of May, 2010.

	Ray Harper, Mayor	
ATTEST:		
Chrystal McGlone, Town Clerk		
APPROVED AS TO FORM:		
Leff Taraday Office of the Town Attorney		

RETURN TO:

Town Clerk Town of Eatonville 201 Center St. W. P.O. Box 309 Eatonville, WA 98228

DOCUMENT TITLE:

Utility Easement and Covenant Running with

the Land

GRANTOR:

GRANTEE:

Legal Description servient property abbr.

Auditor's Reference No.

Assessor's Property Tax Parcel No.:

Full legal description of easement:

Rock City LLC

Town of Eatonville

PTN S14, T16N, R04E

200609150445

0416144153

See Page 2

UTILITY EASEMENT AND COVENANT RUNNING WITH THE LAND

THIS UTILITY EASEMENT AND COVENANT RUNNING WITH THE LAND is made and entered into this <u>29</u> day of <u>pril</u>, 2010, by Rock City LLC, a

Washington Limited Liability Company ("Grantor") and the TOWN OF EATONVILLE, a municipal corporation ("Eatonville").

Section 1. The Property. Grantor is the owner of the real property (hereinafter the "Property") commonly described as (410 Madison Ave N), situated in the Town of Eatonville, County of Pierce, State of Washington and legally described as:

Servient property Parcel No. 0416144153 is described as follows:

The East 15' of the North 117.82' of Parcel "B" of Town of Eatonville Boundary Line Adjustment recorded under Pierce County Auditor's Fee No. 200508295002, Pierce County, Washington.

Section 2. The Easement. For and in consideration of Seven Thousand Dollars (\$7,000:00) receipt of which is hereby acknowledged, the Grantor hereby grants and conveys to Eatonville, its successor's and assigns, a perpetual easement and privilege to construct, maintain, operate, repair, replace, and remove, in whole or in part, underground sanitary sewer, storm sewer, water distribution, electrical distribution, telephone, cable televisions, and similar facilities but excluding natural gas or petroleum distribution or transmission lines; with the necessary fittings, fixtures, valves, hydrants, manholes, junction boxes, transformers and pedestals on, under, across and through the Property:

Utility easement and covenant running with the land on Parcel No. 0416144153 is described as follows:

15' SANITARY SEWER EASEMENT (OVER PARCEL 0416144153)

THE EAST 15' OF THE NORTH 116.82' OF PARCEL "B" OF TOWN OF EATONVILLE BOUNDARY LINE ADJUSTMENT RECORDED UNDER PIERCE COUNTY AUDITOR'S FEE NO. 200508295002, PIERCE COUNTY WASHINGTON.

SITUATE IN THE TOWN OF EATONVILLE, COUNTY OF PIERCE, STATE OF WASHINGTON.

- <u>Section 3.</u> Terms and Conditions. The terms and conditions of the Utility Easement and Covenant Running with the Land are as follows:
- A. Grantor shall have the right to fully use and enjoy the above-described premises, except as to the rights herein granted. Grantor agrees that prior to granting any new easement or rights in the Property described in Section 2, he shall notify Eatonville, and that no new easements or rights will be granted by Grantor in the Property without Eatonville's consent.
- B. Eatonville shall restore any areas disturbed by work in the easement area to a condition similar to that which exists immediately before such work, within 14 calendar days of the completion of other work. Restoration shall consist of backfill of any excavations, to smooth

grade; replacement of topsoil, gravel, or bark; reseeding of any grassed areas; replacement of any shrubs with transplanted existing shrubs or new shrubs of the same species and "one gallon" size; pavement patching; and reinstallation, tightening, or plumbing of any fencing disturbed by construction. No further restoration of surface improvement shall be required.

C. The right is reserved to Eatonville, its officers, employees and agents, to enter upon the Property during the planning, design, construction, maintenance and/or repair of Eatonville's facilities in the property described in Section 2 herein, to make inspection, and to make any use of the Easement area as maybe necessary in connection with the purposes of this Easement, and the Grantor shall have no claim for damages on account thereof. Eatonville shall limit vehicular access to designated vehicular parking, driveway, and maneuvering areas, unless additional areas are approved by Grantor.

Section 4. Indemnity. The Grantor shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges herein granted, or for damages to the property or injuries to the person of the Grantee's officers, employees or agents or others who may be on the premises at their invitation or any one of them. The Grantee, to the extent allowed by Washingon law, shall hold the Grantee harmless from any and all such claims.

Section 5. Dispute Resolution. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the Town Administrator, who shall determine what he/she believes to be the provision's true intent and meaning. The decision of the Administrator is not binding on the Grantor. If any dispute arises between the Town and Grantor under this Agreement that cannot be resolved under this process or in a reasonable time, then jurisdiction of any resulting litigation shall be in Pierce County Superior Court, Pierce County, Washington. The prevailing party or the substantially prevailing party in such litigation shall be entitled to collect its reasonable attorneys' fees, expert witness fees and costs.

Section 6. Binding Nature of Easement. The conditions and covenants set forth herein shall run with the Property and the benefits and burdens shall bind and inure to the benefit of both of the parties, their successors and assigns, in perpetuity, and shall constitute a covenant running with the title to the Property.

Section 7. Integration. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal agreements of any officer or representative of the parties, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever, this Agreement or the Agreement documents.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date first above written.

GRANTOR:	GRANTEE:
Donald Painter Managing Member, Rock City LLC	TOWN OF EATONVILLE a municipal corporation
Date: 4-29-10	By:Raymond Harper, Mayor Date:
STATE OF WASHINGTON) ss. COUNTY OF LUCCE)	

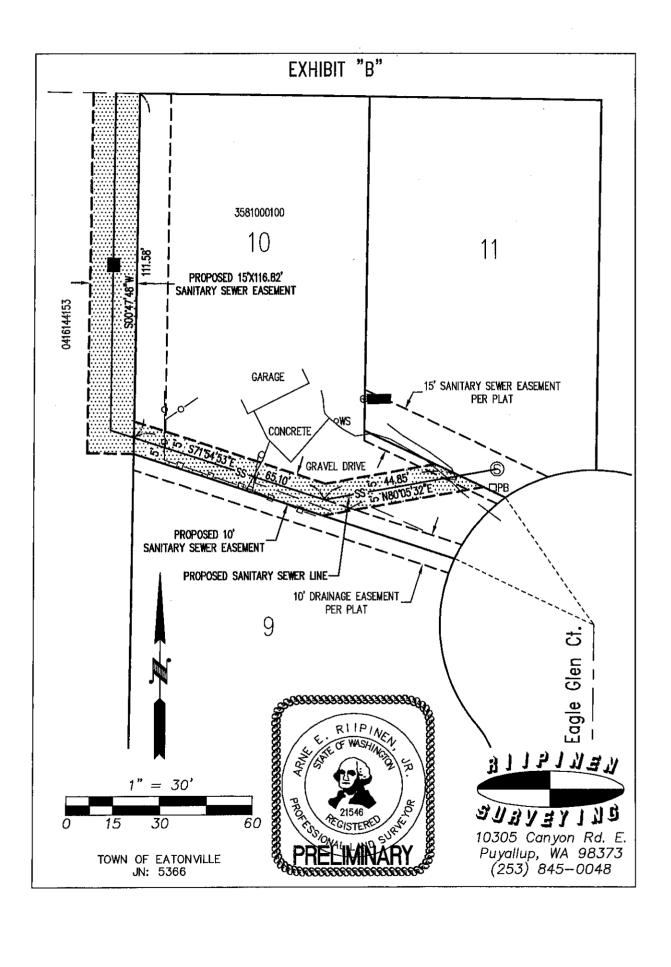
On this day personally appeared before me Donald Painter, to me known to be the individual described in and who executed the within foregoing instrument, and acknowledged that he signed as his/her free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this

Notary Public in and for the State of ... Washington, residing at About !! Print Name: Level unful through !! My Commission Expires:

STATE OF WASHINGTON)	
OUNTY OF) ss.	
COUNTY OF)	
OF EATONVILLE,, the corporation that executed the	Raymond Harper, to me known to be the Mayor of the TOWN he foregoing instrument, and acknowledged the said instrument poration, for the uses and purposes therein mentioned, and on instrument.
WITNESS my hand and official seal this _	day of, 2010.
	NOTARY PUBLIC, in and for the State of Washington, residing at: Print Name: My Commission Expires:

5049 14 ka280804 4/28/10



ORDINANCE 2010-9

AN ORDINANCE OF THE TOWN OF EATONVILLE, WASHINGTON, RELATING TO LAND USE AND ZONING, ADOPTING DESIGN STANDARDS AND GUIDELINES FOR DEVELOPMENT IN THE TOWN, ADDING A NEW TITLE 19 TO THE EATONVILLE MUNICIPAL CODE.

WHEREAS, an advisory committee was formed to update the design guidelines created during the 2000 Vision process; and

WHEREAS the committee met May 12, 2009 and June 9, 2009 to discuss and make recommendations on updated design guidelines for the town; and

WHEREAS the committee on June 9, 2009 recommended that the town adopt the proposed design guidelines document; and

WHEREAS, there was a public hearing on the Design Standards and Guidelines before the Planning Commission on July 20th, 2009, which recommended adoption; and

WHEREAS, the SEPA Responsible Official issued a DNS for the Design Standards and Guidelines on April 22nd, 2010; and

WHEREAS, there was no appeal of the SEPA decision; and

WHEREAS, the Design Standards and Guidelines were sent to DCTED, pursuant to RCW 36.70A.106; and

WHEREAS, the Town Council considered the Design Standards and Guidelines in a regular public meeting on May 10th, 2010, Now, Therefore,

THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, WASHINGTON, ORDAIN AS FOLLOWS:

- **Section 1.** A new Title 19 is hereby added to the Eatonville Municipal Code, entitled "Design Standards and Guidelines," which is attached hereto as Exhibit A, and is incorporated herein as if fully set forth.
- **Section 2.** Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.
- **Section 3.** Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of a summary, consisting of the title.

PASSED by the Eatonville Town Council and this	day of	, 2010.
--	--------	---------

TOWN OF EATONVILLE

	THE COURS AND THE COURSE OF TH
	RAYMOND HARPER, MAYOR
ATTEST/AUTHENTICATED:	
By:Chrystal McGlone, Town Clerk	
APPROVED AS TO FORM:	
By: Carol A. Morris, Town Attorney	

FILED WITH THE TOWN CLERK: x/x/10 PASSED BY THE TOWN COUNCIL: x/x/10

PUBLISHED: x/x/10 EFFECTIVE DATE: x/x/10 ORDINANCE NO: 2010-9